

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

Date: Wednesday, 17 January 2018

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford
M J Ford, JP
Ms S Pankhurst
D L Steadman
Mrs K K Trott

Deputies: G Fazackarley
R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 08 November 2017.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. One Community - Presentation

To receive a presentation from One Community on the services they provide in the Borough.

7. Y-Services - Presentation

To receive a presentation from Y-Services on the work they do with young people in the Borough.

8. Play Area Improvement Programme

To receive a presentation by the Head of Leisure and Corporate Services on the progress of the Play Area Improvement Programme.

9. Review of Work Programme 2017/18 (Pages 9 - 14)

To consider a report by the Head of Leisure and Corporate Services which reviews the Panel's proposed Work Programme for 2017/18.



P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
9 January 2018

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

**Minutes of the
Leisure and Community Policy
Development and Review Panel
(to be confirmed at the next meeting)**

Date: Wednesday, 8 November 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman
and Mrs K K Trott

**Also
Present:**



1. APOLOGIES FOR ABSENCE

There were no apologies of absence received at this meeting.

2. MINUTES

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 06 September 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Panel received a deputation from members of the Locks Heath Pumas RFC, asking the Panel for assistance with securing them permanent training facilities. (See item 6 below)

The Deputies were thanked accordingly for their deputation.

6. VERBAL UPDATE ON REQUEST FOR LAND BY LOCKS HEATH PUMAS RUGBY CLUB

Members of the Panel discussed the Locks Heath Pumas Rugby Clubs comments in their deputation and determined three possible options available to the club at this time.

The Chairman explained that the Panel is very sympathetic to the club with what they want to achieve and hoped that one of the options identified would lead to a successful outcome.

The Locks Heath Pumas Rugby Club thanked the Panel for taking the time to listen to their comments.

7. RELATE SOLENT PRESENTATION

The Panel received a presentation from Tina Croucher, Centre Manager from Relate Solent on the counselling services they provide in the Fareham Borough.

The presentation highlighted the range of counselling services they provide, including; couples counselling, family counselling and young people's

counselling and the large number of venues across the south including Fareham that are available to clients.

Members commented on the fantastic work undertaken by the skilled professionals at Relate Solent and enquired about how they engage with other local organisations doing similar work in the Borough. Tina Croucher confirmed that the team do work closely with other local agencies including healthcare professionals to ensure a successful outcome for their clients wherever possible.

It was AGREED that Tina Croucher from Relate Solent be thanked for her informative presentation.

8. LEISURE EVENTS UPDATE

The Panel received a presentation from the Leisure and Community Manager on the Councils Leisure Events over the past year and a look forward to upcoming events across the Borough.

Councillors Mrs L E Clubley and Mrs K K Trott left the meeting during delivery of this presentation.

The presentation detailed the highlights from the Events Programme which attracted over 7000 people across 29 events, which included: -

- Daedalus 100;
- National Play Day;
- Thumbs Up Thursday;
- SNAP;
- Mini Play Morning;
- Access All Areas; and
- Bygone Fareham.

The Panel were also given details of this year's Christmas light switch on and were shown a short video as part of the presentation featuring the Winter Giant who will be the main attraction.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

9. REVIEW OF WORK PROGRAMME 2017/18

The Panel considered a report by the Director of Operations which reviews the Panels work Programme for 2017/18.

The Head of Leisure and Corporate Services addressed the Panel to request that the following items be added to the Work Programme under unallocated items: -

- (a) Update on Ferneham Hall; and
- (b) Holly Hill Catering Facilities.

It was AGREED that: -

- (a) Items - Update on Ferneham Hall and Holly Hill Catering Facilities being added to the unallocated items on Appendix A of the report; and
- (b) the Panel note the Work Programme.

(The meeting started at 6.00 pm
and ended at 7.15 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date: 17 January 2018

Report of: Head of Leisure and Corporate Services

Subject: PRELIMINARY REVIEW OF WORK PROGRAMME
2017/2018 AND DRAFT WORK PROGRAMME 2018/19

SUMMARY

At the meeting of the Panel on 07 March 2018, members will be asked to review the outcome of the work programme for the current year, 2017/18. Also at the meeting, the Panel will need to finalise the draft work programme for next year, 2018/19.

This report gives some background information to assist members in drawing up the work programme for 2018/19.

RECOMMENDATION

Members are now invited to: -

- a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and
- b) give initial consideration to the draft work programme for 2018/19.

INTRODUCTION

1. Initial consideration of the outcomes from the work programme for the current year (2017/18) will be reviewed at the Panel's meeting on 07 March 2018. At the same time, it will be necessary for the Panel to finalise its work programme for the next municipal year (2018/19)
2. In order to assist the process, members are invited to consider both issues at this meeting.

REVISIONS TO THE CURRENT YEARS WORK PROGRAMME

3. Members are asked to note the following revision to the current years' Work Programme –

The Cams Vision item has been removed from unallocated items as a verbal update on the Cams Alders Vision will be brought to the 07 March 2018 Panel meeting.

WORK PROGRAMME – NEXT MUNICIPAL YEAR 2018/19

Role of the Policy Development and Review Panels

4. The Policy Development and Review Panels are responsible for preparing their own work programmes. These programmes should take account of the role of the Panels to:
 - Assist in the development and formulation of policy.
 - Report and advise upon policies and proposals relating to their particular service interest.
 - Review the performance of the service provided directly or indirectly by the council.

Scrutiny Board Responsibilities

5. Members are reminded that the Scrutiny Board is generally responsible for: -
 - Maintaining an overview of the discharge of the Council's Executive functions.
 - Exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by the officers in exercise of their delegated powers.
 - Reviewing and /or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - Reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - Considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of the public bodies in the area.

Planning Next Year's Work Programme

6. Members are invited to consider policy development and formulation items for the work programme for 2018/19. It has previously been suggested that a few items of major significance be chosen.
7. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
8. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.
9. At this stage, proposed items for consideration by this Panel during the **next year** are: -

Draft Work Programme for 2018/19

<u>Meeting dates for 2018/19</u>	
06 June 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Fareham Presentation
25 July 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Ferneham Hall • Cams Alders Vision Update • Titchfield Country Park Update
05 September 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Members Tour – Leisure and Community Facilities • One Community Presentation • Community Grants Update
07 November 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Solent Relate Annual Presentation • Shopmobility Presentation • Leisure Events Update
23 January 2019	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme for 2017/18 and draft 2018/19. • Y-Services Review Presentation
06 March 2019	<ul style="list-style-type: none"> • Final review of Work Programme for 2017/18 and draft 2018/19. • Leisure Centres Performance Review Presentation • Hampshire Cultural Trust Review Presentation

10. Other general items may arise during the year, such as responding to consultation requests by the Government.
11. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council as appropriate.

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report.

CONCLUSION

13. Members are now invited to: -
 - a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and
 - b) give initial consideration to the draft work programme for 2018/19.

Further consideration can then be given to these matters at the meeting on 07 March 2017 where the 2018/19 work programme will be finalised and outcomes of the current years' work programme can be scrutinised in more detail.

Appendix A – Leisure and Community Policy Development and Review Panel's Current Work Programme 2017/18.

Background Papers:

None

Reference Papers:

Leisure and Community Policy Development and Review Panel - 08 November 2017 - Minutes.

Enquiries:

For further information on this report please contact Lindsey Ansell. (Ext 4567)

APPENDIX A

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2017/18 (Current Year)

<u>MEETING DATES FOR 2017/18</u>	
31 May 2017	CANCELLED
26 July 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Bureau Presentation • Westbury Manor Museum Remodelling update
06 September 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Members Tour - Leisure and Community Facilities • Community Grants Update
08 November 2017	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Leisure Events Update • Relate Solent Presentation • Verbal Update on request for land by Locks Heath Pumas Rugby Club.
17 January 2018	<ul style="list-style-type: none"> • Preliminary overall review of work programme for 2017/18 and draft 2018/19 • One Community Presentation • Y-Service Review – Presentation • Play Area Improvement Programme
07 March 2018	<ul style="list-style-type: none"> • Final review of work programme for 2017/18 and draft 2018/19 • Fareham and Holly Hill Leisure Centre Performance Review • Annual presentation from Hampshire Cultural Trust • Verbal Update on the Cams Alders Vision • Review of Community Facilities
<u>Unallocated items</u>	
<ul style="list-style-type: none"> • Holly Hill Catering Facilities 	

